

**RECORD OF THE PROCEEDINGS  
OF THE REGULAR MEETING OF THE  
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

**September 1, 2026**

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, September 1, 2026 at 5:30 p.m. The meeting was held at the District's administrative offices, 165 N. Pagosa Blvd., Pagosa Springs, Colorado. Except for executive sessions, the Board meetings are open to the public.

**Call to Order**

Chairman Lattin called the meeting to order at 5:30 p.m.

**Board Members in Attendance**

- LeRoy Lattin, Chairman/President
- Jim Prutsman, Vice President (via Zoom)
- Linda Lattin, Secretary/Treasurer
- Jim Martin, Director
- Terri House, Director (via Zoom)

**Staff Present**

- Chief Robert Bertram
- Deputy Chief Macht
- District Manager Bliss

**Legal Counsel**

- Attorney Dino Ross (via Zoom)

**Approval or Adjustments to the Agenda**

Following review, Secretary/Treasurer Lattin moved to approve the agenda as presented. Director Martin seconded the motion. The motion carried unanimously.

**Public Comments**

Chairman Lattin opened the floor for public comments: there were none.

**Review and Approval of Minutes**

**A. August 5, 2026 Regular Board Meeting Minutes**

Following review, Director Martin moved to approve the August 5, 2026 regular Board meeting minutes as presented. Secretary/Treasurer Lattin seconded. The motion carried unanimously.

**Old Business**

There was no Old Business.

## **New Business**

### **A. Consideration to adopt updated Member Handbook**

Chief Bertram presented the updated Member Handbook, which incorporated legislative changes and addressed other items requiring updates. Secretary/Treasurer Lattin moved to approve the Member Handbook as presented. Director Martin seconded the motion. The motion carried unanimously.

## **Reports**

### **A. Attorney Report**

Attorney Ross reviewed his monthly report and advised that he had provided Chief Bertram with legal guidance regarding the statutory annual revenue cap on property tax growth.

### **B. Financial Report**

District Manager Bliss reviewed the financial report, check register, and wildland billing summary included in the Board packet. The total balance across all accounts was reported as \$5,644,344.72.

### **C. Deputy Chief Report**

Deputy Chief Macht reported that the District had responded to 729 calls for service as of August 27, 2026, as reflected in the Board packet. He also provided information regarding upcoming events commemorating the 25<sup>th</sup> anniversary of September 11, 2001.

### **D. Staff Reports**

1. **Fleet:** Chief Bertram presented the Fleet report included in the Board packet.
2. **Training Division:** Chief Bertram presented the Training Division report included in the Board packet.
3. **Fire Prevention:** Chief Bertram presented the Fire Prevention report included in the Board packet.

### **E. Chief Report**

Chief Bertram reviewed his report included in the Board packet. He reported that he would be attending the Special District Association Conference and participating in the 5-County meeting with the Commissioners in Telluride on September 24, 2026, to discuss mitigation funding.

## **Executive Session**

Chairman Lattin moved to enter into executive session pursuant to §24-6-402(4)(f) C.R.S., regarding the annual evaluation of Fire Chief Robert Bertram. Director Martin seconded. Motion carried unanimously, and the Board entered into executive session at 5:54 p.m.

Secretary/Treasurer Lattin moved to exit executive session. Director Martin seconded the motion. The motion carried unanimously, and the Board exited executive session at 6:35 p.m.

Secretary/Treasurer Lattin moved to approve the evaluation on Chief Robert Bertram as submitted. Director Martin seconded the motion. The motion carried unanimously.

**Good of the Order**

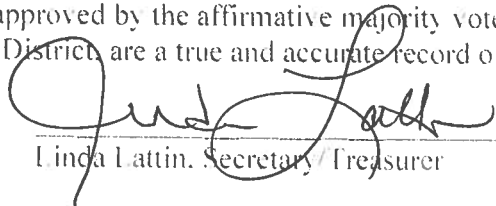
There were no items presented under Good of the Order.

**Adjournment**

There being no further business. Chairman Lattin adjourned the meeting at 6:38 p.m.

**APPROVAL:**

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Pagosa Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

  
Linda Lattin, Secretary/Treasurer

10/6/26  
Date