

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

June 8, 2021

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, June 8, 2021. This meeting was held at 165 N. Pagosa Blvd. This meeting is open to the public.

1. Call To Order

The June 8, 2021 meeting was called to order at 6:30 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Jason Webb (Vice-Chairman), Kim Moore (Secretary/Treasurer), LeRoy Lattin (Director)

Ron Beckman (Director) joined the meeting via telephone conference call.

Staff Present

Fire Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

2. Public Comments:

No public comments.

3. Approval of the May 11, 2021 Minutes

The minutes of the May 11, 2021 meeting were approved on a motion by Moore, seconded by Webb and passed.

4. Old Business: None

5. New Business

Review and Approval of the 2020 Audit:

Matt Beerbower, Partner of RubinBrown LLP joined the meeting via telephone conference call. He presented the 2020 Audit to the board. The responsibilities of the auditors were explained and the process taken by the auditor's team. All the financial statements were reviewed along with the Management's discussion and Analysis. The opinion of RubinBrown's auditors and the district's financials were unmodified, he stated the audit evidence obtained is sufficient, ending in accordance with government accounting principles. The draft audit was given to the board to review prior to the July meeting. If a board member has questions, they should be directed to Larson or Brinkmann prior to the July meeting. If the board does not have any questions, after reviewing the audit, a final audit will be included in the July board packet. Beckman made a motion to table the approval of the 2020 audit until the July meeting, seconded by Webb and passed.

6. Reports

A. Financial Report: Brinkmann reported:

- Engine 91 loan payment was made.
- Received a reimbursement from Fire Recovery for an out-of-district vehicle accident.
- Burn Permits to date: 446.

B. Chief Report:

- The training facility received the final approval from the County.
- Representatives from the Fire Facilities will be coming Thursday evening in order to train on Friday, the 11th.
- There will be an Open House for the department held on Wednesday, the 16th. This will be a recruitment drive for volunteers and auxiliary members.
- The Chama, New Mexico Fire Chief will be in attendance at the Open House.
- A Table Top exercise will be held June 24th for Active Shooter.
- A department picnic will be held after the parade, July 3rd, held at the Administrative Office.
- Company evaluations were rescheduled for July 12, 14 and 16.
- Will be out of the office the week of July 5th through the 9th.
- The committee working on the volunteer bylaws and rules are reviewing the rules and regulations and will present to the board.
- The committee working on apparatus replacement will present to the board, after acquiring cost data.

C. Deputy Chief Report:

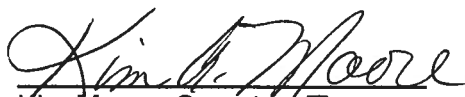
- Service Calls to date: 431.
- Training hours to date: 1,649.
- The 911 committee met today, June 8th and is making plans for the 911 ceremony.
- Extrication tools are in. The board is invited to stay after the meeting to use and see the basic operations of the tools.

7. Good of the Order

None

There being no further business, the meeting was adjourned at 7:15 p.m.

Respectfully Submitted,


Kim Moore, Secretary/Treasurer

DISTRICT SEAL

