

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE  
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

March 9, 2021

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, March 9, 2021, held at 6:30 p.m. This meeting was held at 165 N. Pagosa Blvd and setup as a virtual meeting. This meeting is open to the public.

**1. Call To Order**

The March 9, 2021 meeting was called to order at 6:30 p.m. by Chairman Thompson.

**Board Members In Attendance**

John Thompson (Chairman), Kim Moore (Secretary/Treasurer), Ron Beckman (Director),  
LeRoy Lattin (Director)

**Staff Present**

Fire Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

**2. Public Comments:**

No public comments.

**3. Approval of the February 9, 2021 Minutes**

The minutes of the February 9, 2021, meeting were approved on a motion by LeRoy Lattin, seconded by Ron Beckman and passed.

**4. Old Business Approval of the Long-Range Plan**

Ron Beckman made a motion to take the Approval of the Long-Range Plan off the table, seconded by Kim Moore and passed.

Larson explained that the suggestions that were made at the previous meeting were made and all the typos were fixed. Beckman stated the Long-Range Plan looked good. Moore stated the Long-Range Planning meeting was a great effort by the board and it is a good directional tool for PFPD.

Beckman made a motion to approve the Long-Range Plan with the addition of a Fleet Apprentice added to Page 7, Internal Growth. Moore seconded the motion. The motion passed.

**5. New Business**

None.

## 6. Reports

### A. Financial Report: Brinkmann reported:

- The P&L and Balance Sheet for February was included in the board packet.
- PFPD was reimbursed for 3 out-of-district incidents.
- The property tax was received for the month of February.
- The Volunteer pension part of the property tax will be sent to the Pension Trust Fund this week.
- Received a Dividend back from CEBT (health insurance) in the amount of \$11,115.00.
- Burn Permits to date: 159.

### B. Chief Report:

- The Administrative Assistant, Jill Pack, resigned. PFPD will leave her position open for the budget year of 2021.
- Deputy Chief Macht met with Beckman last week for a tour of all the facilities. PFPD would like to institute a program to take new board members around to all the facilities when they first come on the board. Current board members should let Larson know if they would like a tour. Moore would like to schedule a tour.
- Training Center update: Prop components are in production. Permits will be filed tomorrow. Schedule delivery date is in May.
- Start putting committees together which were put on hold due to COVID: The committees will be a Peer Support, Training, Apparatus and Volunteer committees.
- Meeting with the Auxiliary President next week to discuss how to recruit for the Auxiliary and redefining their mission as the Auxiliary.
- Pushing out a Volunteer recruitment drive so we can put together another Fire 1 close with 15 to 20 new volunteers.

Moore inquired what the Auxiliary is. Larson explained the Auxiliary was a 501C and the role they play within the Fire Department.

### C. Deputy Chief Report:

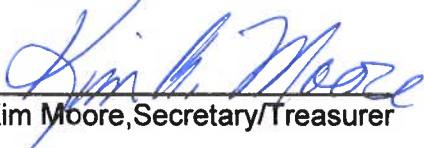
- Service Calls to date: 171.
- Training hours to date: 697.
- Completed 2 Certification classes: The ice rescue Specialist class and the RT130, Wildland Refresher class. PFPD has 28 staff and volunteers that have completed the Wildland Refresher class.

## 7. Good of the Order

None

There being no further business, the meeting was adjourned at 7:01 p.m.

Respectfully Submitted,

  
Kim Moore, Secretary/Treasurer

DISTRICT SEAL

