

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE PAGOSA FIRE  
PROTECTION DISTRICT BOARD OF DIRECTORS**

December 12, 2023

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, December 12, 2023 following the regular meeting of the Pagosa Fire Protection District Volunteer Firefighters Pension Fund Board of Trustees. This meeting was held at 165 N. Pagosa Blvd., Pagosa Springs, Colorado. These meetings are open to the public.

**Call to Order**

Chairman Lattin called the meeting to order at 5:34 p.m.

**Board Members in Attendance**

LeRoy Lattin (Chairman), Ron Beckman (Vice-Chairman), James Martin (Secretary/Treasurer), Ryan Foster (Director) and Wayne Hooper (Director) were present.

**Staff Present**

Chief Bertram, Deputy Chief Macht and Manager Bliss were present

**Public Comments**

(None)

**Approval or Adjustments to the Agenda**

Wayne Hooper moved to accept the agenda as presented. Ron Beckman seconded the motion and it carried unanimously.

**2024 Budget Hearing**

Chairman Lattin recessed the Regular Meeting and convened the 2024 Budget Hearing at 5:36 p.m.

**Review of the 2024 Proposed Budget**

Chief Bertram explained the changes to the budget process due to the special legislative session resulting in the delay of receiving the re-certification of values from the Assessor's Office until January 3, 2024.

Chairman Lattin opened the floor for public comment. There were none.

Chairman Lattin adjourned the Budget Hearing and reconvened the Regular Meeting at 5:37 p.m.

**Regular Meeting Minutes – November 14, 2023**

The minutes from the November 14, 2023 regular meeting were approved with a motion by Beckman, seconded by Hooper and passed unanimously.

## **Old Business**

### **A. Consideration and Recommendation from the Apparatus Committee Regarding Tender Purchase**

Chief Bertram presented an updated proposal for the purchase of the two tenders. The proposal is \$89,000 more than the original and the build time has increased by 200 days. Wayne Hooper moved to accept the proposal as presented. Ryan Foster seconded the motion and it carried unanimously.

### **B. Update on the 1956 International Restoration Project**

Chief Bertram provided an update in regards to the 1956 International Restoration Project. He stated David Montoya Jr. did return some items, however, there are many items missing such as the siren, chrome trim pieces and paint materials. In addition, Mr. Montoya is refusing to return messages at this time. Information has been given to the attorney and he will continue to make contact, including drafting a certified letter.

### **C. LEPC Update**

Ron Beckman provided a brief update regarding the Local Emergency Planning Committee (LEPC). He explained he would be speaking with Sheriff LeRoux regarding a needs analysis.

## **New Business**

### **A. Resolution 2023-03 Regarding Posting for Meetings and Setting Meeting Dates for the Calendar Year 2024**

Resolution 2023-03 Regarding Posting for Meetings and Setting Meeting Dates for the Calendar Year 2024 was presented. Ron Beckman moved to approve Resolution 2023-03 as presented. LeRoy Lattin seconded the motion and it carried unanimously.

## **Reports:**

### **A. Financial Report:**

- The November Tax Disbursement was received
- State Matching Funds for the Pension Fund were received in the amount of \$30,596.00
- Waiting for the re-certification of values from the Assessor
- Open Enrollment was completed and information has been updated with CEBT
- Burn Permits to date: 756
- Plan Reviews to date: 28

**A. Deputy Chief Report**

- 5,120 Training Hours
- 1,188 Calls for Service
  - 70 Fires
  - 2 Explosions
  - 528 Medical Assists
  - 21 Special Ops
  - 17 MVC Non-Auto
  - 182 Hazardous Conditions
  - 82 Service Calls
  - 192 Good Intent
  - 88 False Alarms
  - 1 Severe Weather – Flood
  - 4 Special Incidents

**B. Chief Report**

- Working on transition to new reporting system, First Due
- 6 people completed and passed their Driver Operator Practical Exams
- Will be meeting with the new Town Manager this week
- Continuing reading and understanding current agreements and documents

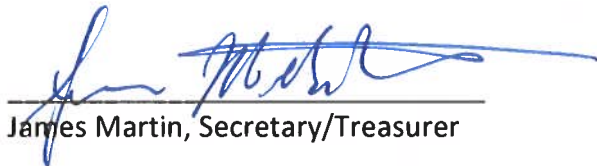
**Good of the Order**

- Happy Holidays

**Adjournment**

There being no further business, the meeting was adjourned at 5:55 p.m.

Approved this 2nd day of January, 2024.

  
James Martin, Secretary/Treasurer